

**REQUEST FOR SEALED BID**

**City of Martinsville  
P. O. BOX 1112  
Martinsville, Va. 24114-1112**

**FAXES AND EMAILS NOT ACCEPTED**

**REPLY TO: Karen Mays, Purchasing Manager  
Robin Legus, Senior Buyer**

**For inquiries only: [kmays@ci.martinsville.va.us](mailto:kmays@ci.martinsville.va.us)  
[rlegus@ci.martinsville.va.us](mailto:rlegus@ci.martinsville.va.us)**

This is an inquiry not an order. Please attach this price with any submittals. The City of Martinsville reserves the right to accept or reject any and all bids, purchase any part of the whole of items bid upon, waive any informalities, and to award this bid determined to be the most advantageous to the City.

If this is a sealed bid, all bids must be hand delivered to the Central Warehouse, 990 Fishel Street, Martinsville, VA 24112-3248 or mailed to the P.O. Box 1112 address listed

Bids are subject to the City's Purchasing Manual and Virginia Public Procurement Act.

<b>Issue Date:</b> 08/21/15		<b>Reply Not later Than:</b> 09/04/2015 @ 3:00 P.M.		<b>Date Delivery Requested:</b>	
1. Atlantic Emergency Solutions		4.			
2. Savox Communications		5.			
3. PMC Associates, Inc.		6.			
<b>Quantity</b>	<b>Description</b>	<b>Unit Price</b>	<b>Amount</b>		
	Sealed Bids will be received until 3:00 p.m. on Friday,				
	September 4 <sup>th</sup> . 2015, by the City of Martinsville to				
	contract with a firm for the purchase of the following:				
1 Each	USAR Task Force Kit # 0103-04-055, this brand and				
	model only.				
4 Each	Upgrade to behind the ear speakers #1915-65-001, this				
	model only.				
	Quote F.O.B. Martinsville, VA. Freight prepaid and				
	allowed.				
	Please give your delivery schedule? _____				
	Bids will be opened in the office of the Senior Buyer,				
	Robin Legus, Central Warehouse, 990 Fishel Street,				
	Martinsville, VA. 24112. You may send your bid to the				
	Fishel Street address by FedEx, UPS or in person. We				
	now receive postal mail at the 990 Fishel Street address				
	so you may mail your bid to the City of Martinsville,				
	990 Fishel Street, Martinsville, VA. 24112-3248 address				
	or you may mail your bid to the City of Martinsville,				
	PO Box 1112, Martinsville, Va. 24114-1112. In the lower				
	left hand corner of envelop put "Task Force Kit" and				
	the bid opening date and time.				
<b>Point of Shipment:</b>		<b>FOB: MARTINSVILLE, VA</b>		<b>Promised Delivery Date:</b>	
		<b>Freight Prepaid and Allowed</b>			
<b>Terms:</b>	<b>Quotation date:</b>	<b>Authorized Signature:</b>			

**REQUEST FOR SEALED BID**

**City of Martinsville  
P. O. BOX 1112  
Martinsville, Va. 24114-1112**

**FAXES AND EMAILS NOT ACCEPTED**

**REPLY TO: Karen Mays, Purchasing Agent  
Robin Legus, Purchasing Technician**

**For inquiries only: [kmays@ci.martinsville.va.us](mailto:kmays@ci.martinsville.va.us)  
[rlegus@ci.martinsville.va.us](mailto:rlegus@ci.martinsville.va.us)**

This is an inquiry not an order. Please attach this page with any submittals. The City of Martinsville reserves the right to accept or reject any and all bids, to purchase any part of the whole of items bid upon, to waive any informalities, and to award this bid as determined to be the most advantageous to the City.

If this is a sealed bid, all bids must be hand delivered to the Central Warehouse, 990 Fishel Street, Martinsville, VA 24112-3248 or mailed to the P.O. Box 1112 address listed

Bids are subject to the City's Purchasing Manual and Virginia Public Procurement Act.

<b>Issue Date:</b> 08/21/215		<b>Reply Not later Than:</b> 09/04/15 @ 3:00 P.M.		<b>Date Delivery Requested:</b>	
1.		4.			
2.		5.			
3.		6.			
<b>Quantity</b>	<b>Description</b>	<b>Unit Price</b>	<b>Amount</b>		
	<b>The City of Martinsville reserves the right to accept or</b>				
	<b>reject any and all bids, to waive any informalities, to</b>				
	<b>determine equality, and to award this bid as determined</b>				
	<b>to be advantageous to the City.</b>				
	<b>Please print your name:</b>				
	<b>Please give your email address:</b>				
	<b>For more information contact Kris Shrader at</b>				
	<b>276-403-5203.</b>				
<b>Point of Shipment:</b>		<b>FOB: MARTINSVILLE, VA</b>		<b>Promised Delivery Date:</b>	
		<b>Freight Prepaid and Allowed</b>			
<b>Terms:</b>	<b>Quotation date:</b>	<b>Authorized Signature:</b>			

## **NEGOTIATION**

**In the event the bid from the lowest responsible bidder exceeds available funds, the City may negotiate with the apparent low bidder to obtain a contract price within available funds. The procedures for such negotiations shall be as follows:**

**a. City, Engineer, and apparent low bidder together will review the project and attempt to find mutually agreeable proposed changes that will effectively reduce the cost of the project.**

**b. Apparent low bidder will present reasonably documented and substantiated proposed deductions in project cost for each potential project change, which will allow City to evaluate each proposed deduction.**

**c. The parties will attempt to negotiate and sign a reasonable contract for the entire project, the price of which does not exceed available funds.**